



PREPARING FOR 2023/24

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Football Services Centre

✉ fsc@faw.cymru

☎ 02922 672252

PLAYERS

REGISTRATION DATES

2023–2024 Season	1st June 2023 – 31st May 2024
2023–24 Close Season	1st June 2023 – 10th July 2023
2023–2024 Playing Season	11th July 2023 – 31st May 2024
2023–2024 Professional Registration Periods (Male)	00:00:00 on 9th June 2023 – 23:59:59 on 31st August 2023 00:00:00 on 1st January 2024 – 23:59:59 on 31st January 2024
2023–2024 Professional Registration Periods (Female)	00:00:00 on 15th July 2023 – 17:00:00 on 6th October 2023 00:00:00 on 12th January 2024 – 17:00:00 on 9th February 2024
2023–2024 Amateur Registration Period	00:00:00 on 9th June 2023 – 17:00:00 on 28th March 2024

REMINDER



Continuous registrations saves club and volunteers 60,000 registrations each season.



However, this does mean that any players still with their current club as of 1st June WILL count towards one of their 3 clubs allowed in a season (as per FIFA rules)

1%

In the 2022/23 season, only 1.2% of players signed for three clubs over the course of the season.



PLAYER MEMBERSHIP FEES

PREVIOUS APPROACH



7 DAYS

Player memberships needed to be paid within 7 days of a player being confirmed



Clubs left with historical debts for players who had left.



Delayed transfers if a player has an unpaid membership fee - additional admin for clubs.



Clubs charged for players who were not staying with them when registrations rolled-over to the following season

New

NEW APPROACH - PAY BEFORE YOU PLAY

NEW STATUS

1

ENTERED

Club starts the process on COMET



2

SUBMITTED

Club submits signed registration form via COMET for FAW to review



3

APPROVED

The FAW completes necessary checks and approves that the registration can proceed.



4

CONFIRMED

The membership fee will appear in the club's MyCOMET account. Once paid, the player is CONFIRMED and eligible to play.



No historic debts build up for clubs / players



Removes transfer delays if a player has an unpaid membership fee



Stops clubs from being charged for players who are not staying with the club when the registrations roll-over to the following season.



MEMBERSHIP FEES & TIMELINES 23/24

£10

ADULTS

£5

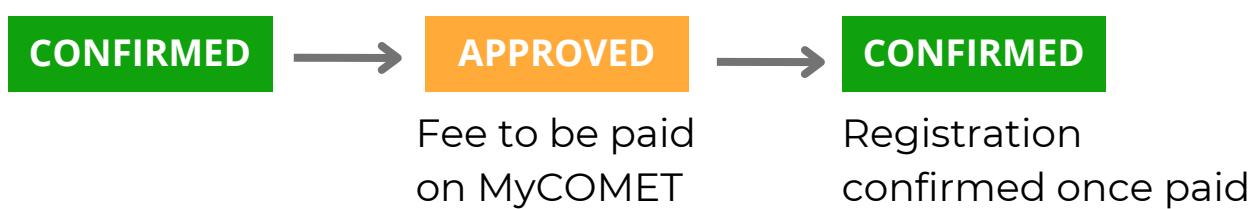
JUNIORS

CONTINUING PLAYERS

Fees kick in on

MONDAY 28TH AUGUST

for players continually registered



Why this date?



Ensures any player turning 16 in September playing junior football does not get charged the higher fee.



Gives clubs the maximum time to action any players in time for the following weekend.



NEW PLAYERS / TRANSFERS

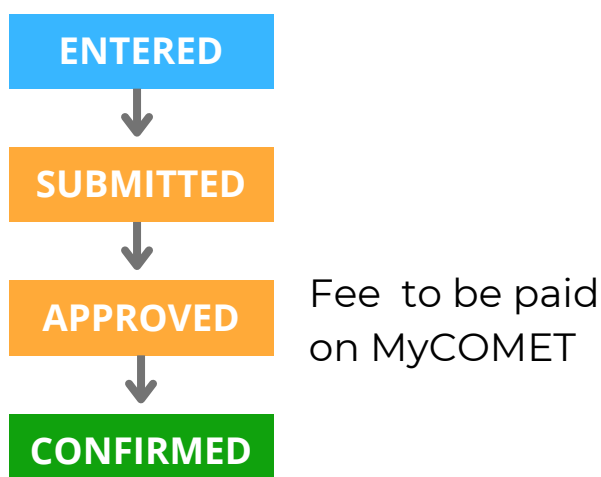
1

New players not registered with a club as of June 10th

2

Players who opt to transfer to a new a club before August 28th

PAY AT POINT OF REGISTRATION



COACHES, STAFF & OFFICIALS

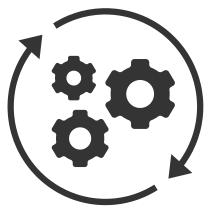
REGISTRATION DATES

Coaches, Staff and Officials
registration window



OPENS:

**THURSDAY
1ST JUNE 2023**



All Coach, Staff and Officials registrations will be automatically rolled over by the FAW.



In cases where minimum requirements (qualifications / DBS checks) are due to expire in the next 12 months, the FAW will review these accordingly.



REFEREES

REGISTRATION DATES & MEMBERSHIP FEES

2022/23 Registrations

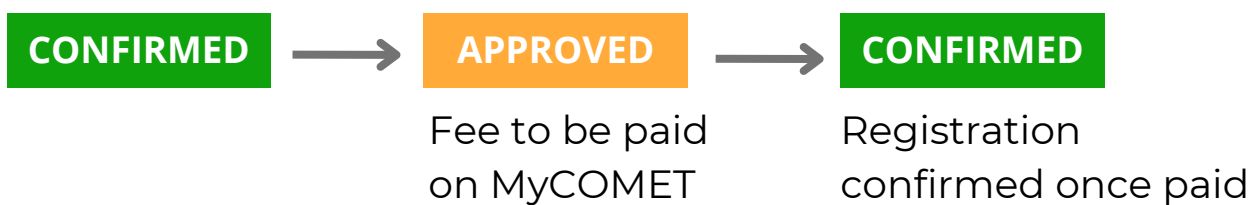
**EXPIRE:
WEDNESDAY 31ST MAY**

2023/24 Referee
registration window

**OPENS:
THURSDAY 1ST JUNE**

EXISTING REFEREES

As of Thursday 1st June:



EARLY BIRD MEMBERSHIP

£20	Thursday 30th June	£30
Early bird membership fee		Standard membership fee



NEW REFEREES

For any new referees for the 2023/24 season (starting 1st of June), there will be no charge for referee membership.



CLUB & LEAGUE AFFILIATION

CLUBS



NO MORE FORMS!



No longer need to complete an application form on COMET



You will simply need to purchase the relevant affiliation product on MyCOMET

Please Note: Club details will still be reviewed, so please ensure all key information is up to date.



LEAGUES



Process will remain the same as 2022/23



Purchase the relevant league affiliation product on MyCOMET

This will either be to the FAW, or to your relevant Area Association



COMPETITION ENTRY

We are currently working with all leagues and area associations to get the relevant competition entry details, and will share these on an ongoing basis.

We will provide further details on how to access your competition entries over the coming weeks and months.

TEAM NAMES:



Make sure all team names are up to date to reflect teams you will be running in the 2023/24 season



Avoid changing existing team names - this will affect previous fixtures on COMET.



If you are not running a particular team or age group this season, please make this team INACTIVE.

EXAMPLE



2022/23

2023/24

ID:

ID:

12345



12345

Team name:

Team name:

U12 Whites

U12 Whites



2022/23

2023/24

ID:

ID:

12345



12345

Team name:

Team name:

U12 Whites

U13 Whites

This also applies for senior teams (e.g. If you re-name your first team to 'Reserves', all historical First Team matches will appear as if the Reserve team was entered.



TIDYING THE BOOKS

Pre-season is the perfect time to ensure that all of your key information on COMET is correct and up-to-date

This is important for:

Club Affiliation

Club Accreditation

All matters related to your football activities on COMET

This includes:



Logos



Kits



Teams



Contact details



Players', coaches' & volunteers' details



COMET User account details



Any unpaid fees

CONTACT US:



fsc@faw.cymru



02922 672252



COMET Help Ticket

SUPPORT GUIDES:

cometsupport.faw.cymru

